



Pinion Pine Fire District

Standard Operating Procedure

Policy Title:	Probationary Period		
Policy Number:	105.10	Created:	2003
Section:	Admin	Revised:	June 2018

Purpose: *To ensure new members are competent before being listed as a reserve firefighter*

Scope: *New Employees*

Once the Chiefs review is complete and the member has been offered a position with the agency, he/she will be given a probationary packet, also known as a fire district task book. The new member will fill out the task book cover and the book will be initiated by a department officer.

The probationary phase will not be completed any sooner than six months and no later than one year. If the member cannot successfully complete their task book within the one year timeframe, a special meeting will be held to determine the future status of the member with the district.

The probationary period is intended to be a lengthy and rigorous process to ensure the new member is competent and confident with all aspects of the fire district and its functions.